

**STUDENT OSTEOPATHIC  
INTERNAL MEDICINE  
ASSOCIATION**



**SOIMA**



**BYLAWS  
STUDENT OSTEOPATHIC INTERNAL MEDICINE ASSOCIATION**

**ARTICLE I – NAME**

This organization shall be known as the Student Osteopathic Internal Medicine Association. All local chapters thereof shall be known as the same. The name shall be officially abbreviated SOIMA.

**ARTICLE II – PURPOSE**

It is the purpose of the Student Osteopathic Internal Medicine Association to represent aspiring osteopathic internists. This is accomplished through the following activities:

- 1) Providing osteopathic medical students with an early exposure to the field of internal medicine;
- 2) Stressing the understanding of osteopathic principles in relationship to disease in the practice of internal medicine and its subspecialties;
- 3) Affiliation with the American College of Osteopathic Internists to establish and maintain the highest educational, moral and ethical standards in the teaching and practice of internal medicine.
- 4) Serving as a liaison with the AOA and the ACOI for the provision of information on training and career opportunities in internal medicine to osteopathic students.
- 5) Keeping members informed of the latest developments in the field of internal medicine.

**ARTICLE III – MEMBERSHIP**

**Section 1 – Membership Requirement.**

To become/remain a member of the Student Osteopathic Internal Medicine Association one must meet the following minimum requirement:

1. Be an osteopathic student in good standing at an accredited osteopathic medical school. Only the most recent past president of the national SOIMA may retain membership status one year following graduation.
2. Be/remain in good standing with the Student Osteopathic Internal Medicine Association.
3. Complete and submit the application for membership that has been approved by the local chapters. The application must contain the dues of membership.
4. Membership is renewed annually during each academic year, requiring the above mentioned procedure.

**Section 2 – Revocation of Membership.**

Any member (s) may be terminated for cause. Sufficient cause for termination shall be violation of the Bylaws, and/or any conduct contrary to the interest of the Student Osteopathic Internal Medicine Association. Termination of membership shall be based on three-fourths vote of the membership, provided that a statement of charges have been sent via certified mail to the last recorded address of the member (s) at least twenty (20) days before final action is taken thereon. This statement shall be accompanied by a notice of time and place of the meeting of SOIMA at which the charges shall be considered, and the member (s) shall have the opportunity to appear in person or be represented in order to present any defense to such charges before any action is taken.



## **ARTICLE IV – DUES**

Dues will be set by majority of the membership and adjustments made when deemed necessary.

## **ARTICLE V – OFFICERS**

### Section 1 – Officers.

The officers shall consist of President, Past President, President-Elect, Secretary-Treasurer and Secretary-Treasurer Elect. The officers shall be elected by the local SOIMA by a simple majority and by closed ballot, at the annual meeting within the month of September.

### Section 2 – Executive Committee.

Elected officers (5) shall constitute an executive committee whose responsibilities are:

- 1) To carry out the purpose, general policies and program of this organization as efficiently as possible.
- 2) To organize and evaluate the yearly program of the chapter; to determine yearly the active members.
- 3) To evaluate and recommend the yearly dues.
- 4) To call the annual meeting for the election of officers and for the submitting of reports of the various activities of the year.
- 5) To be responsible for the continuance of this organization from year to year.

### Section 3 – Election of Officers.

Election of President-Elect and Secretary-Treasurer Elect shall take place at the annual (September) meeting of SOIMA. Nominations and elections shall be made by open floor nominations. Unfilled offices shall be filled by the executive committee.

## **ARTICLE VI – DUTIES**

### Section 1 – President.

- 1) The President-Elect shall automatically succeed to the office of President at the annual September organizational meeting.
- 2) The President shall be the principle elective officer of the organization, and shall preside at all meetings of the SOIMA.
- 3) It shall be the President's duty to call all meetings of the general membership and executive committee as to time and place. He shall conduct and preside over each meeting.
- 4) The President shall make an asserted effort to effectively prepare the President-Elect for office of presidency.

### Section 2 – President-Elect.

- 1) The President-Elect shall take office when elected.
- 2) It is the responsibility and duty of the President-Elect to; learn the office of President, execute all duties assigned him/her by the President, and to preside over meetings in the absence of the president.



### Section 3 – Past President.

The Past President shall assume this office at the Annual Meeting of SOIMA when the president elect is installed as president. The installation of new officers shall be his/her last official duties. He/she will serve one (1) year as past president to give advice and continuity to the officers and membership. He/she is a member of the executive committee.

### Section 4 – Secretary-Treasurer.

The Secretary-Treasurer shall cause to be kept adequate and proper accounts of the properties, funds, and records of the SOIMA, give notice of all meetings of and cause to be deposited all monies and other valuables in the name and to the credit of SOIMA with such depositories as may be designed by the Executive Committee. He/she shall cause all disbursements to be made as authorized by the membership or executive committee. He/she shall be responsible for all correspondence.

The Secretary-Treasurer shall serve on the Executive Committee.

### Section 5 – Secretary-Treasurer-Elect.

- 1) The Secretary-Treasurer-Elect shall take office when elected by the membership of SOIMA at the annual meeting.
- 2) It is the responsibility and duty of the Secretary-Treasurer to execute all duties assigned to him/her by the Secretary-Treasurer, report directly to the Secretary-Treasurer, and perform the duties of Secretary-Treasurer in his/her absence.

## **ARTICLE VII – MEETING**

### Section 1 – SOIMA Meetings.

Monthly meetings September through May shall be held at a site and time as determined by the Executive Committee. Members shall be encouraged to attend National ACOI meetings.

### Section 2 – Quorum.

A majority of active members shall constitute a quorum.

### Section 3 – Voting Privileges.

Only members of the SOIMA in good standing shall have privileges to vote.

The Revised Roberts Rules of Parliamentary Procedure shall be followed as closely as the Executive Committee deems appropriate.

### Section 4 – Order of Business.

The order of business at the meeting of members shall be:

- 1) Call to order by President
- 2) President's Report.
- 3) Secretary-Treasurer's Report.
- 4) Ratification/Elimination of temporary policy set by the Executive Committee between SOIMA meetings.
- 5) Unfinished Business.
- 6) New Business.
- 7) Announcements.
- 8) Educational Program.
- 9) Adjournment can occur at any time upon a set time and place to reconvene.



## **ARTICLE VIII – COMMITTEES**

Committees of SOIMA shall be created/eliminated by the President upon the approval of the Executive Committee. It shall be the sole duty and responsibility of the President to appoint the Chairperson and committee members with approval of the Executive Committee. The committees shall be under the direction and supervision of the President. Committees which may be appointed include: membership, bylaw, finance, awards, program, and long range planning.

## **ARTICLE IX – CODE OF ETHICS**

SOIMA subscribes to and adopts the Bylaws of Ethics of the American College of Osteopathic Internists and require all members and prospective members that they be familiar with the Bylaws of Ethics as published in the Annual Directory of American College of Osteopathic Internists and require SOIMA members to adhere to its provisions as so set forth and revised, amended, and/or interpreted from time to time.