

2019 ACOI Call for Faculty and Trainee Abstracts

ACOI Congress on Medical Education for Resident Trainers

May 10-11, 2019

Baltimore's Waterfront Marriott Hotel

Baltimore, MD

Share your knowledge with osteopathic internists from around the country at the American College of Osteopathic Internists 2019 Congress on Medical Education for Resident Trainers. The goal of the Congress is to present the latest insights, guidance, and innovations related to graduate medical education.

All abstract submissions can be made by sending your abstract to Susan Stacy at susan@acoi.org. The abstract submission deadline is April 15, 2019.

Eligibility

To submit an abstract, the following criteria must be met:

- At least one of the authors must be an ACOI member who has paid the current membership dues.
- Categories for submission include:
 - Model application of the ACGME Milestones
 - Innovative approaches to meet requirements for scholarly activity
 - Faculty development
 - Trainee/faculty wellness
 - Integration of OPP/OMT into training programs
 - Prospective clinical studies (completed or in-process)
 - Retrospective analyses (e.g., chart audits, registries)
 - Descriptive studies
 - Unique case presentations

Encore presentations are welcome.

Responsibilities of the Presenting Author

- The first author listed for each abstract serves as the presenting author and as the primary contact for all correspondence regarding the abstract, unless otherwise specified under the "contact information" section of the submission.
- The presenting author must be one of the co-authors listed on the submitted abstract.

- The presenting author is responsible for the following:
 - Ensuring that all authors have read the abstract and agreed to be co-authors. Failure to get approval from all authors will result in rejection of the abstract.
 - Notifying all co-authors of any additions, deletions, and changes to the program, as may be communicated by ACOI.
 - Obtaining all of the conflict-of-interest disclosure and copyright transfer information from co-authors.
 - Forwarding all correspondence to all co-authors, including ACGME, AOA/ACOI policies and guidelines, and the Accreditation Council for Continuing Medical Education (ACCME) Standards for Commercial Support for Continuing Medical Education (CME).

Authors' Consent and Waiver of Claims

- Each abstract author agrees and certifies that he or she:
 - Has read all of the rules and agrees to be bound by them
 - Is responsible for submission of the abstract in accordance with the rules, and
 - Waives any and all claims against ACOI and any reviewer arising out of, or relating to, the abstract submission and review process, including but not limited to peer-review and the grading of abstracts.

General Guidelines

- The abstract must address educational requirements and/or challenges, scientific questions, the application of osteopathic principles and/or practices (e.g., OMM), detail clinical observations, or contain primary scientific data.
- All research and studies reported in submitted abstracts that involve human and animal subjects must comply with the guiding principles for experimental procedures found in the Declaration of Helsinki of the World Medical Association and IRB approval or waiver noted.
- Presenters must be registered attendees at the Trainer's Congress.
- No revisions can be made after the abstract submission deadline.
- The presentation at the Congress on Medical Education for Resident Trainers must reflect the submitted abstract. In particular, the abstract title, authorship, and educational or scientific content of the presentation at the Congress must match the submitted abstract, although updates on results may be added.
- Abstracts should be written in clear and concise English so that reviewers are able to focus solely on the scientific merits of the submission.

Poster Presentation Format

All accepted abstracts will be presented as posters. These posters should be [5'X3'] in size. Presenters are responsible for mounting their posters at the assigned time and location. Push pins are provided.

Poster authors will be assigned published times to be at their poster to field questions from attendees

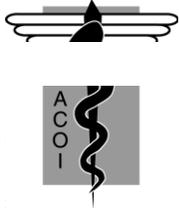
Abstract Review and Selection Process

- After the submission deadline, all completed and eligible abstracts will be made available to the ACOI Council on Education and Evaluation for blinded review and scoring. Final decisions will be made by the Program Committee by April 19, 2019.
- Abstracts will be evaluated and scored on their educational and/or scientific merits, and the application of osteopathic principles and practice.
- Incomplete abstracts will not be reviewed.
- The same study must not be submitted as multiple abstracts.
- Abstracts will be peer reviewed according to the subject categories.

Acceptance/Rejection Notification

- Email notification regarding acceptance or rejection of abstracts will be sent to the presenting author on 4/20/19 by email; consequently, an accurate email address is critical. If you have not received an email notification by that date, contact Susan B. Stacy (susan@acoi.org). Rejection notifications will also be sent at that time.
- The decision of the ACOI Council on Education and Evaluation regarding acceptance and presentation of abstracts is final.

Do you have an abstract ready? You can submit now using the submission form included with this Call for Abstracts!



**American College of Osteopathic Internists
Congress on Medical Education for Resident Trainers
Abstract Submission Form**

**May 10-11, 2019
Baltimore Marriott Waterfront Hotel
Baltimore, MD**

Please complete this form and return to Susan B. Stacy (susan@acoi.org) no later than April 15, 2019.

Name: _____ AOA #: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (O) _____ (H) _____ (F) _____

Training Program or Osteopathic College: _____
(If Applicable)

Affiliation: _____ Program Director _____ Resident/Fellow _____ Faculty
_____ Other (Please specify) _____

Preferred Category of Presentation at ACOI Meeting:

- _____ Model application of the ACGME Milestones
- _____ Innovative approaches to meet requirements for scholarly activity
- _____ Faculty development
- _____ Trainee/faculty wellness
- _____ Integration of OPP/OMT into training programs
- _____ Prospective clinical studies (completed or in-process)
- _____ Retrospective analyses (e.g., chart audits, registries)
- _____ Descriptive studies
- _____ Unique case presentations

If funded by source other than institution, support provided by: _____

To ensure conformity for the program booklet, please use 11 point, single spaced, Times New Roman font. Your abstract must include the following information (select either Research/Case/Educational Innovation):

<u>ORIGINAL RESEARCH</u>	<u>CASE PRESENTATIONS</u>	<u>EDUCATIONAL INNOVATION</u>
Presentation Title	Clinical Scenario or Case	Area addressed (e.g., scholarly activity)
Background	Literature Review/Evidence	Goal of approach or activity
Methods	Unique aspects of case; what was discovered that was new from this case?	How does this advance OGME?
Results	Recommendations; Bibliography	Results
Conclusions	Conclusions	Conclusion/Implications

DO NOT EXCEED 300 WORDS. *Your references are not included in the word count. Abstracts that do not follow the above guidelines will not be considered (please submit abstract on separate paper along with this application).*

Additional Authors/Researchers:

I certify that I have read the submission of _____, find the submission to accurately reflect the facts, and hereby attest that the work was performed in a manner consistent with ethical research. I also certify that I have been meaningfully and substantively involved in the conduct and/or supervision of this research and/or the writing of this presentation. I hereby give my permission for this work to be published by the ACOI in an abstract booklet, on the ACOI’s website, and/or presented at the ACOI’s national meeting.

_____ Name and Title	_____ Name and Title
_____ Signature	_____ Signature
_____ Date	_____ Date

Please use additional sheets as required to include all additional authors/researchers.

Must be Postmarked or E-mailed By – April 15, 2019

Signature of submitting author: _____

ACOI c/o Susan B. Stacy – susan@acoi.org
 11400 Rockville Pike #801 - Rockville, MD 20852 | 301-231-8877 (Office) | 301-231-6099 (Fax)